

REQUEST FOR APPLICATIONS #3150006343

Specialized Treatment Facility will accept applications until 12pm June 25, 2025 for the purpose of hiring a Psychiatric Nurse Practitioner. Contractor **must be a** Board-Certified Advanced Practice Psychiatric Mental Health Nurse Practitioner (PMHNP-BC). The contractor will provide primary psychiatric care for adolescents residing at a Psychiatric Residential Treatment Facility (PRTF) in collaboration with the child/adolescent psychiatrist. Responsibilities include, but are not limited to:

- **Psychiatric Care** – Primary psychiatric care for all patients in collaboration with child/adolescent psychiatrist(s). Provide medical management in collaboration with physician(s) in accordance with approved protocol. Liaison to the psychiatrist(s).
- **Quality Improvement Program (Collaboration with Physician)** – Conduct monthly reviews of 10% or 20 charts, whichever is less, and maintain log of reviews. Review will include the identifier, reviewer's name, and date of review. Maintain log of quarterly face-to-face consults with physician.
- **Psychiatric Evaluation** – Conduct a direct examination on all new admissions. The admission will be pre-approved by the child/adolescent psychiatrist. The NP direct examination will be approved by the child/adolescent psychiatrist. Conduct a psychiatric evaluation on each resident. The evaluation shall include, but not be limited to, the following items: 1) a history of previous emotional, behavioral, and psychiatric problems and treatment; 2) the resident's current emotional and behavioral functioning; and (3) document the reason for a lower level of care is not medically appropriate. The evaluation shall be completed within 7 days after admission.
- **Treatment Team** – Attend all Treatment Team meetings. If the Psychiatrist is unable to chair the Treatment Team, then the Nurse Practitioner will co-chair with a Licensed Physician.
- **Admissions Exam** – May complete histories and physicals on new admissions, discharges and residents on therapeutic leave as needed. The health assessment shall include a medical history; a physical examination; and neurological examination when indicated and a laboratory workup. The initial physical examination shall be completed within 24 hours after admission.
- **Consultations** – Direct psychiatric consultation at least once per week with each resident and timely document in each medical chart. May conduct individual and/or group therapy.
- **Transition Planning** – Approve transition and aftercare plans.
- **Charting** – Progress notes shall be recorded in the medical chart as determined by the condition of the resident but shall be at least weekly.
- **Orders** – Provide orders for therapeutic leave away from the program; medications; laboratory and x-ray services; and other related services.
- **Special Procedures** – While on site may order the use of special procedures, i.e. seclusion and restraint, during emergency situations when other least restrictive interventions have not been effective. Participate in reviews of the use of special procedures at least monthly.
- **Continuous Learning** – Attend required trainings. Maintain MANDT and CPR certifications. Train staff.
- **Clinical Supervision** – Provide clinical supervision to RN's and SCP's.
- **Committees** – Participate in monthly Management, Performance Improvement and Environment of Care committee meetings.
- **Licensure** – Maintain license in the State of Mississippi and ANCC certification.
- **Medical Care Review** – Attend meetings the 1st Friday on the month.

As consideration for the performance of this contract, Contractor shall be paid \$120.00 per hour not to exceed 25 hours per week. This position is a contract worker, not an independent contractor.

- 9/1/2025 – 6/30/2028 (2years, 10 months) Total potential contract = \$477,768, including FICA
- Optional Contract Renewal: 7/1/2028 - 6/30/2030 (2 years) Total potential contract = \$335,868, including FICA
- Total 5-year potential contract = \$813,636, including FICA

Minimum qualifications include: the contractor must maintain licensure in the State of Mississippi and AANP and/or ANCC certification. Educational and experience requirements entail the contractor have a Nurse Practitioner degree in Family Psychiatric Mental Health or Adult Psychiatric Mental Health from a nursing school accredited by the American Association of Colleges of Nursing Commission on Collegiate Nursing Education. The position requires a minimum three years of experience working with children/adolescents (MSDH Minimum Standards)

To apply, send a current CV in a sealed envelope with the name of the respondent and “Psychiatric NP Service Contract #3150006343” on the outside of the envelope. The CV can be mailed or hand delivered to the STF Human Resources, 14426 James Bond Road, Gulfport, MS 39503. For more information, contact Janis Hayden, Human Resources Director by email at jhayden@stf.ms.gov or phone at 228-328-6000 x 116.